



**Job Title:** Educator

**Status:** Morning Program (Part-Time Position)

**Reports to:** Academy Director

### **About HillSprings Academy**

HillSprings Academy is a nonprofit learning center, offering tuition-based educational intervention programs for students with learning differences and attention challenges. Teachers provide individualized instruction to struggling students in grades 1-8, and the student-to-teacher ratio never exceeds 4:1. We empower our students to become confident and independent learners by providing an intensive academic skill acquisition program in a safe and nurturing classroom and/or virtual environment. Students are also prepared for successful participation in a regular classroom setting by learning study skills and self-advocacy strategies specific to their learning needs. Sessions for Morning Program are held Monday through Friday 8:00-11:00 a.m. Teacher contract hours are 7:30-11:30 a.m.

### **Position Objective**

Morning Program Educators use the Orton-Gillingham based Hill Methodology to provide daily academic intervention and instruction to students with learning differences. Subject areas covered are reading, written language, math, and self-advocacy.

### **Teaching Duties and Responsibilities**

- Use the Orton-Gillingham based Hill Methodology to design and implement individual programming for a class of no more than 4 students
- Attend weekly faculty meetings
- Participate in professional development training programs
- Supervise students outside of class as scheduled (before school, break, recess, carpool line)
- Support parents at home-based school conferences and IEP meetings as requested
- Communicate student progress with parents both formally and informally
- Write progress reports as scheduled during each semester
- Complete and/or participate in any other tasks related to the school as assigned by the Academy Director

## Education, Experience, and Personal Qualities

- Ability to use effective oral and written communication skills with other stakeholders both internal and external to the organization
- Ability to build strong working relationships internal and external to the organization
- High level of interpersonal skills and integrity to handle sensitive and confidential situations and information: position requires poise, tact, and diplomacy
- Ability to perform all duties and responsibilities in a timely and effective manner in accordance with policies, programs, and guidelines to achieve the overall objectives of the position
- Special education experience and/or experience with any Orton-Gillingham based intervention methodologies

## Licenses or Certificates

- HillRAP certification must be completed within the first year of employment. As a part of this certification process, a week of training and preparation prior to the official start date of class will be provided for teachers who have not previously completed HillRAP coursework.
- Possession of a current Colorado Teaching License is a plus.

## Technology and Computer Skills

To perform this job successfully, an individual must have proficiency with word processing programs, email systems, video conferencing platforms, and internet searches. Experience with learning apps and assistive technology is a plus.

## Academic Year Schedule

Contract for 2021-2022 runs from August 1, 2021 through May 31, 2022. It includes 158 student contact days and several non-student days designated for assessment, report writing, collaboration, and professional development.

## Work Conditions

Work primarily performed in a classroom environment. May be required to lift up to 25 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Application Requirements

- Statement of interest
- Resume
- Three professional letters of reference
- In-person interview

Interested candidates may inquire by sending the above documents to: [danaeduke@hillsprings.org](mailto:danaeduke@hillsprings.org).

Interviews will be scheduled once all documents have been received and reviewed.

*We empower students with learning differences to become confident, independent learners.*